

BOROUGH OF NORTH CATASAUQUA

1066 Fourth Street
North Catasauqua, PA 18032
Phone: 610-264-1504
Email: ncboro@rcn.com

RESIDENTIAL RENTAL UNIT REGISTRATION APPLICATION

SECTION ONE

Property Address: _____

Apartment Number: _____

Owner Name: _____ Phone: _____

Owner Address (if different): _____

Owner Email: _____

Does the Owner live more than 30 miles from the Borough of North Catasauqua?

YES _____ NO _____ (If "YES," please complete Section Three below)

SECTION TWO

Dwelling Type (circle one): Single Duplex Apartment Townhouse Other

Number of rental units at this address: _____ Number of occupants in this unit: _____

For this unit, please specify, by number (Example - Bedrooms: 2):

Floors: _____ Bedrooms: _____ Bathrooms: _____ Kitchens: _____ Living Rooms: _____ Dining

Rooms: _____ Onsite Parking: _____ Other (please describe): _____

Lessor's Name: _____ Phone: _____

Property Insurance Company: _____

Policy No.: _____ Expiration Date: ____/____/____

SECTION THREE (Complete only if applicable)

Property Manager Name: _____

Property Manager Address: _____

Phone: _____ Email: _____

Does the Property Manager live within 20 miles of North Catasauqua? YES NO

SECTION FOUR

Tenant Name **Age** **Phone #**

Start date of lease: _____

End date of lease: _____

APPLICANT CERTIFICATION

I understand and agree that this application is for the licensing of a Residential Rental Unit under the Borough of North Catasauqua's Residential Rental Registration and Inspection Ordinance Number 431. Issuance of a Residential Rental Unit License does not indicate that the residential rental unit is in compliance with applicable Building, Property Maintenance, Zoning or other codes or ordinances.

I understand and agree that no application is complete without payment of the application fee. The Borough will not issue a Residential Rental Unit License authorizing rental of the unit unless all Borough water, sewer, real estate, and trash collection charges are paid in full and all appropriate inspections are performed and approved by the Borough Code Enforcement Officer.

By signing this application, I certify that all facts in the application and any accompanying documentation are true and correct. This application is being made by me to induce official action on the part of the Borough of North Catasauqua under Ordinance 431, and I understand and agree that my statements made herein are being made subject to the penalties of 18 Pa. C.S.A. § 4904 relating to unsworn falsification to authorities.

I hereby consent to an inspection of the premises located above by the Borough of North Catasauqua Code Enforcement Officer or their duly appointed designee. I understand and agree that the purpose of the inspection is to determine if the subject property complies with all applicable provisions of the Borough of North Catasauqua's Residential Rental Registration and Inspection Ordinance.

I understand that the Borough of North Catasauqua Code Enforcement Officer or their duly appointed designee will contact me to schedule a Residential Rental inspection, and that please contact the Borough Code Enforcement Officer.

_____ Date ____/____/____

Signature of Owner / Manager (circle one)

OFFICIAL USE ONLY

DATE APPLICATION RECEIVED: _____

DATE FEE PAID: _____ DATE INSPECTION PASSED: _____

DATE CERTIFICATE OF COMPLIANCE ISSUED: _____

LICENSE NUMBER: _____

SIGNATURE OF BOROUGH OFFICIAL: _____