

BOROUGH OF NORTH CATASAUQUA

1066 FOURTH STREET

NORTH CATASAUQUA, PA 18032

OFFICE: 610-264-1504 ■ FAX: 610-264-0158

EMAIL: office@northcatasauqua.org BOROUGH WEBSITE: www.NorthCatasauqua.com

Borough of North Catasauqua Invoice Payment Options

Go Paperless: E-billing is now offered by the Borough of North Catasauqua. Send an e-mail request to Office@NorthCatasauqua.org to register for paperless billing. Please provide your name, account number(s) and e-mail address (if different from the one you sent the request from).

Autopay: Have your sewer and/or garbage payments automatically deducted from your checking account on the due date. **Please fill out the bottom portion of this form and provide a voided check** so we can process future transactions directly from your checking account.

A charge of \$15.00 will be due immediately should your transfer be rejected due to insufficient funds. If two payments are returned for any reason in a twelve-month period, your automatic payments will be cancelled.

Telecheck: You can pay electronically using your bank account information directly through Diversified. It is a one-time ACH transaction using your account and routing numbers. There is a \$1.50 fee for using this service.

In Person: Payments can still be made at the North Catasauqua Borough Office. To receive proper credit, please return the invoice stub with your payment. We highly encourage using the lock box on the front porch of Borough Hall.

Auto Pay Payment Application

Please check the appropriate box(es) and return this form along with a voided check to have your payment deducted directly from your checking account.

Authorization Agreement for Pre-authorized Payments-Sewer

I authorize and instruct my financial institution to deduct the amount of my **quarterly sewer bill** from my checking account and remit it directly to the Borough of North Catasauqua. The Borough of North Catasauqua will notify the financial institution of the amount to be deducted. I understand that if at any time I decide to discontinue the Direct Payment Option, I must notify the Borough of North Catasauqua. I understand and agree that the Borough of North Catasauqua is not liable in any way for erroneous bill statements or incorrect debits to my account. If an error should occur in the bill statement, the Borough of North Catasauqua's only responsibility is to correct it when they receive notice from me of the error. I understand that my financial institution and/or the Borough of North Catasauqua reserve the right, upon written notification, to terminate this payment option and/or my participation. Customer's participation is subject to the Borough of North Catasauqua's approval.

Authorization Agreement for Pre-authorized Payments-Garbage

I authorize and instruct my financial institution to deduct the amount of my **annual garbage bill** from my checking account and remit directly to the Borough of North Catasauqua. The Borough of North Catasauqua will notify the financial institution of the amount to be deducted. I understand that if at any time I decide to discontinue the Direct Payment Option, I must notify the Borough of North Catasauqua. I understand and agree that the Borough of North Catasauqua is not liable in any way for erroneous bill statements or incorrect debits to my account. If an error should occur in the bill statement, the Borough of North Catasauqua's only responsibility is to correct it when they receive notice from me of the error. I understand that my financial institution and/or the Borough of North Catasauqua reserve the right, upon written notification, to terminate this payment option and/or my participation. Customer's participation is subject to the Borough of North Catasauqua's approval.

Account Number

Telephone #

Signature

Printed Name

Date