

BOROUGH OF NORTH CATASAUQUA – BILLING CHANGES

MAKING PAYING YOUR BOROUGH INVOICES EASIER

Go paperless – E-Billing is now offered by the Borough of North Catasauqua. To register to have your sewer or garbage Invoice emailed to you instead of sent thru the mail service, email a request to the borough at ncatasauqua@gmail.com.

Credit Card Payments - You now have the convenience of paying your sewer and garbage invoice online with a credit or debit card at www.diversifiedbillpay.com/v1/northcatasauqua. **A 3% fee per transaction will be applied.**

Autopay – Have your sewer and garbage payments automatically deducted from your savings or checking account on the due date. You will have to directly pay this invoice and we can process all forward transactions using your voided check you provide. You are responsible for having enough money in the account you select on the due date. An insufficient fund charge (current amount \$15.00) will be due immediately should your transfer be returned due to insufficient funds. In addition, your automatic debit plan service will be cancelled if two payments are returned for any reason in a twelve-month period. ****Sign up by filling out the stub on the back of the original bill and attaching a voided check****

Telecheck- You would be able to pay electronically using your banking account information. It is a onetime ACH transaction using your banking account and routing number. **There is a \$1.50 fee no matter the amount paid this way that the customer would be responsible for paying.**

In Person - Payments can still be made at the North Catasauqua Borough Office. To receive proper credit please return stub with your payments. During these uncertain times, we highly encourage using the borough lock box on the front porch of Borough Hall or one of the above mentioned methods.

ANY QUESTIONS-CALL BORO OFFICE AT (610) 264-1504

8:00-4:30 MONDAY to FRIDAY

Borough of North Catasauqua

- Yes, I want to enroll in the **Direct Payment Option** and have my quarterly payments deducted automatically from the account associated with the enclosed voided check, on the payment date.
- Please check this box and read and sign and complete the authorization agreement below.

Authorization Agreement for Pre-authorized Payments

Please sign and return your quarterly payment to the mailing address printed on the reverse. Be sure to use the checking account which you want to be debited for this pre-authorized payment option.

I authorize and instruct my financial institution to deduct the amount of my quarterly sewer bill from my checking account and remit directly to the Borough of North Catasauqua. The Borough of North Catasauqua will notify the financial institution of the amount to be deducted. I understand that if at any time I decide to discontinue the **Direct Payment Option**, I must notify the Borough of North Catasauqua. I understand and agree that the Borough of North Catasauqua is not liable in any way for erroneous bill statement or incorrect debits to my accounts and that should an error in the bill statement occur the Borough of North Catasauqua's only responsibility is to correct it when and if it is received notice from me of the error. I understand that my financial institution and the Borough of North Catasauqua reserve the right, upon written notification, to terminate this payment option and/or my participation. Customer's participation is subject to the Borough of North Catasauqua's approval.

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Signature

Date

Account Number _____ Telephone Number _____