

MINUTES
NORTH CATASAUQUA BOROUGH COUNCIL MEETING
March 4, 2024

CALL TO ORDER
PLEDGE
ROLL CALL

PRESENT: President Peter Paone (virtual), Vice President John Yanek, Councilpersons: Adam Landis, Mike Macsisak, Jessica Cope, Michele Hazzard, Dan Snyder. Jr. Councilperson Kaitlyn Lawton Mayor Molchany, Solicitor Stephanie Steward, Secretary Tasha Jandrisovits, Treasurer Annette Englert

ABSENT: na

Also in attendance was Police Chief Christopher Wolfer (virtual) and Fire Chief Roger Scheirer.

APPROVAL OF MINUTES

MOTION: By Michele Hazzard to approve the meeting minutes from the February 19th meeting. 2nd by Mike Macsisak. No additional discussion, all in favor.

PEOPLE PRESENT

Mayor Molchany swore in two new police officers – Samuel Safadi and Quentin Knecht both took the Oath of Office.

OFFICE REPORT – Tasha Jandrisovits

- Heavy equipment bid – received only one bid – it was from Lorah Excavating. Opened by John at the meeting, John read the prices to council. Mike commented that those were really good prices.

MOTION: By Mike Macsisak to accept the bid from Lorah Excavating for heavy equipment. This was the only bid received. Price list attached to the end of report. 2nd by Dan Snyder. No additional discussion, all in favor.

- Almond Street repair bid – no bids received. Stephanie stated we will need to rebid.

MOTION: By Jessica Cope to approve re-advertising the bid for Almond Street repair. 2nd by Dan Snyder. No additional discussion, all in favor.

TREASURER REPORT – Annette Englert

- All the year-end reports were completed:
 - Costars 2024 Road Salt Program
 - Local Share Assessment report for the DCED on gaming funds
 - Survey of Financial Conditions
 - AG385 for the Police and Non-Uniform Pension Funds
 - Chapter 94 for the Borough of Catasauqua Sewer Flows
- Completed all the paperwork for the 2023 actuarial report for Foster and Foster and ready for Michele to sign.

PUBLIC WORKS SUPERVISOR REPORT – Travis Brett – no report.

EMERGENCY MANAGEMENT REPORT – Greg Scheirer – no report.

FIRE/CIVIL SERVICE/OPERATIONS – Roger Scheirer

- 11 calls for the month of February. Average response from dispatch to enroute is 3 minutes, 48 seconds.
- 7 members in firefighters' class 2 right now, this is a 100-hour class. Departments will have 90% of members at firefighter 2 level.
- Roger handed out reports to council, lists Incident type on page 1 and times of dispatch reported how long on that incident, etc. He will provide this report each month.
- Civil service set dates for the testing (4/20) and interviews (5/1 – 6pm), for the full time SRO position, it was advertised, posted on website and doors. Applications are due 3/22 by 4pm.
- Civil Service will present the list to council the first meeting in May.
- Belfor completed the temporary roof repair.
- Heater on the first floor of the Borough building stopped working 4 days ago. Roger secured 3 quotes – Henderson: \$22, 470, Deiter Bros. \$26, 584 and Climatemp \$39,205.

Pete thanked Roger and the fire departments for their response to the 3rd street fire.

Roger discussed that Henderson has a 5-year parts and one year labor warranty. Maintenance contract would be the same, will need prices if we choose to get one. Prefer option 2 on their quote, using existing heater for office and PD has mini splits already. The new unit will put the entire first floor on one zone.

MOTION: By Adam Landis to accept the bid from Henderson for \$22,470.00. 2nd by Dan Snyder. No additional discussion, all in favor.

POLICE DEPARTMENT REPORT- Chief Wolfer

- Chief Wolfer's monthly stats report and data is attached to the end of this report.
- We instructed Physical Conditioning at the Lackawanna Police Academy on February 27, 2024. The primary instructor was Corporal Santiago

- Chief Wolfer asked for approval for 3 locks for evidence room, storage room and firearms room – max price of \$520.00. John confirmed with Annette there was money in the budget for this purchase.

MOTION: By Mike Macsisak to approve the purchase of 3 locks with a max price of \$520.00. 2nd by Adam Landis. No additional discussion, all in favor.

Chief Wolfer confirmed they are actually on sale, he placed the order and cost is only \$345.96.

- 1316 3rd handicap parking - temporary, revisit from last meeting. No off-street parking is available. Chief Wolfer recommended approval.

MOTION: By Michele Hazzard to approve the temporary handicap parking spot at 1316 3rd Street. 2nd by Dan Snyder. Mike Macsisak abstained. No additional discussion, all in favor.

- 1144 3rd handicap parking – resident has cane, unable to walk length of yard to get to parking. Chief Wolfer recommended approval.

MOTION: By Jessica Cope to approve handicap parking at 1144 3rd Street. 2nd by Dan Snyder. No additional discussion, all in favor.

TRAINING COMPLETED

- Police Administrator Debbie Bailey completed Municipal Records Management training through PA Association of Boroughs
- Corporal Santiago completed Police Executive training through Penn State

OFFICE INSURANCE & PERSONNEL REPORT – Adam Landis - no report.

PUBLIC WORKS REPORT - John Yanek - no report

RECREATION COMMITTEE REPORT – Michele Hazzard

Michele stated the rec committee is meeting next week. They ran ads for the park program but are not getting applicants. They are meeting with the YMCA to review what they can offer; they could take over and run the program. John thought this was a better option than cancelling for the second summer. Pete asked when they needed council to vote to give the YMCA notice, Michele said they have until May to let them know.

LAW COMMITTEE REPORT - Michele Hazzard - no report

PUBLIC PROPERTY & PARKS REPORT - Jessica Cope - no report

PUBLIC SAFETY-POLICE – Michael Macsisak - no report

PUBLIC SAFETY-FIRE REPORT – Daniel Snyder - no report

MAYOR REPORT – William J. Molchany

Mayor Molchany reported the bench dedication at the park with the Whitehall Chamber of Commerce will be held on April 24th at 6pm.

SOLICITOR REPORT – Atty. Stephanie Steward

Stephanie had nothing to report, and stated she was happy to answer any questions.

John asked what happens with Almond Street if we still do not get any response after 2nd advertisement. Stephanie confirmed we can then go through alternate procedures; she will confirm we have a resolution in place for that.

COUNCIL PRESIDENT REPORT - Peter Paone

Pete stated he received a bid from Keystone Engineering just this morning for the creation of a bid package and the project evaluation for the roof repair/replacement. He will review and discuss at the next meeting.

NEW BUSINESS - no new business

APPROVAL OF BILLS

MOTION: By Mike Macsisak to approve payment of all invoices. 2nd by Adam Landis. No additional discussion, all in favor.

ADJOURNMENT

MOTION: By Jessica Cope to adjourn the meeting at 7:32pm. 2nd by Dan Snyder. No additional discussion, all in favor.

ATTEST:


Tasha Jandrisovits
Borough Secretary



Borough of North Catasauqua Police Department

From the desk of
Chief of Police
Christopher J. Walker

Bi-Monthly Borough Council Report 2024, March {1of2}

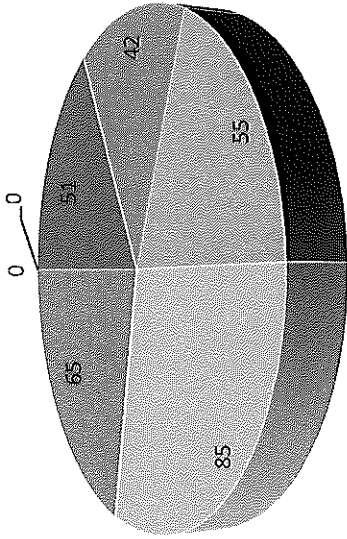
2024 February Total-	227	{Baseline}
2023 February Total -	266	{4.1% increase}
2022 February Total-	311	{10.9% decrease}
2021 February Total-	228	{21.5% increase}
2020 February Total-	368	{24.7% decrease}
2019 February Total-	406	{31.7% decrease}
2013 February Total-	107	{158% increase}

February 2023 Call-for-service breakdown

- Domestic violence in progress- 16
- Shooting/Stabbing-
- Burglaries- 3
- Burglar alarm- 3
- animal complaints- 6
- Suspicious persons- 5
- EMS- 16
- Fire calls- 1
- MVA's- 4
- 911 hangup's- 2
- Welfare check- 9
- Assist other PD- 8
- Citizen Assist- 21

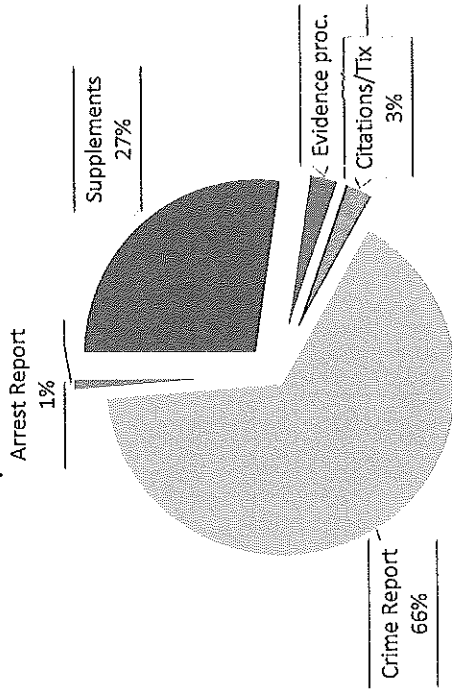
- Theft- 5
- Vandalism- 1
- Trespassing-
- Reckless driver- 3
- Assault- 5
- Fight in progress-2
- Public drunk-
- Fraud- 2
- Harassment-
- Missing Persons- 1
- Wanted persons- 3
- Warrants served- 2
- Psych emergencies- 5
- Terroristic threats- 2
- Emergency PFA's- 3
- Abandoned vehicle-
- Use of force-
- Noise complaints- 1
- Parking complaints- 9

Distinct Reports by Officer



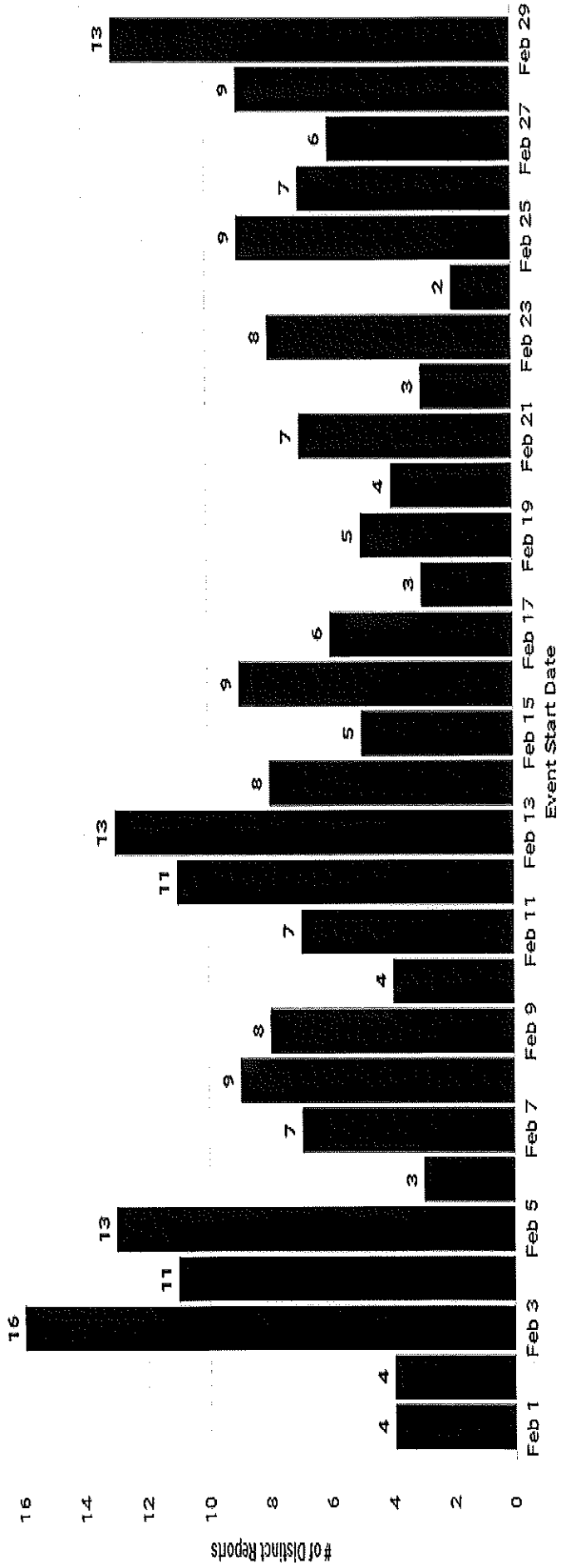
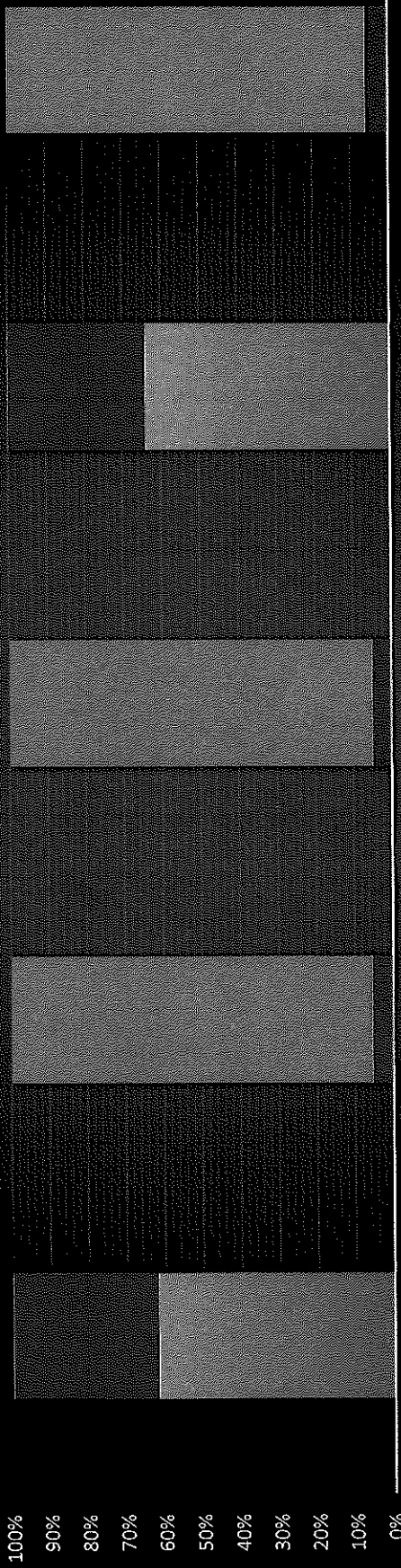
■ 129 ■ 131 ■ 135 ■ 136 ■ 141 ■ 142 ■ 143

Report Breakdown



■ Supplements ■ Evidence proc. ■ Citations/Tix ■ Crime Report ■ Arrest Report

Comparative chart of incidents



North Catasauqua Fire Company

North Catasauqua, PA

This report was generated on 3/4/2024 9:14:16 AM



Incident Type Count per Municipality per Station for Date Range

Start Date: 02/01/2024 | End Date: 02/29/2024

INCIDENT TYPE	# INCIDENTS
MUNICIPALITY: CATASAUQUA	
Station 18 - North Catasauqua Fire :	
111 - Building fire	2
151 - Outside rubbish, trash or waste fire	1
440 - Electrical wiring/equipment problem, other	1
442 - Overheated motor	1
651 - Smoke scare, odor of smoke	1
710 - Malicious, mischievous false call, other	1
733 - Smoke detector activation due to malfunction	1
# Incidents for 18 - North Catasauqua Fire :	8
# INCIDENTS FOR CATASAUQUA:	8

MUNICIPALITY: COPLAY	
Station 18 - North Catasauqua Fire :	
611 - Dispatched & cancelled en route	1
# Incidents for 18 - North Catasauqua Fire :	1
# INCIDENTS FOR COPLAY:	1

MUNICIPALITY: NORTHAMPTON	
Station 18 - North Catasauqua Fire :	
611 - Dispatched & cancelled en route	2
# Incidents for 18 - North Catasauqua Fire :	2
# INCIDENTS FOR NORTHAMPTON:	2

Only REVIEWED incidents included.



emergencyreporting.com

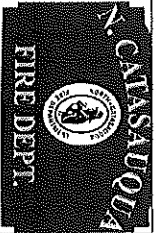
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North Catasauqua Fire Company

North Catasauqua, PA

This report was generated on 3/4/2024 9:33:41 AM



Incident Response Times DETAIL for Date Range

Start Date: 02/01/2024 | End Date: 02/29/2024

DATE	INCIDENT #	INCIDENT TYPE	DISPATCH TIME (Alarm to Dispatch)	REACTION TIME (Dispatch to Enroute)	RESPONSE TIME (Dispatch to Arrival)	SCENE TIME (Arrival to Cleared)	TRANSPORT TIME (Cleared to At Destination)	PATIENT CARE (Alarm to Transfer of Care)	DESTINATION TIME (At Destination to Cleared Dest.)	CALL LENGTH (Dispatch to In Serv.)
02/03/2024	2024-15	611 - Dispatched & cancelled en route	2:39	4:06						
02/08/2024	2024-16	710 - Malicious, mischievous false call, other	2:24	4:26	5:30	11:08				
02/10/2024	2024-17	440 - Electrical wiring/equipment problem, other	7:35	3:05	6:50	31:00				
02/10/2024	2024-18	151 - Outside rubbish, trash or waste fire	2:15	4:54	6:24	109:07				
02/15/2024	2024-19	611 - Dispatched & cancelled en route	2:10							
02/17/2024	2024-20	111 - Building fire	2:26	3:42	7:40	201:59				
02/21/2024	2024-21	651 - Smoke scare, odor of smoke	1:11	2:55	5:27	127:47				
02/25/2024	2024-22	111 - Building fire	1:14	1:50	4:31	356:32				390:49
02/27/2024	2024-23	611 - Dispatched & cancelled en route	4:27							
02/27/2024	2024-24	733 - Smoke detector activation due to malfunction	3:40	5:12	6:22	28:39				
02/27/2024	2024-25	442 - Overheated motor	1:36	4:04	5:51	82:37				96:21
AVERAGE TIME:			2:52	3:48	6:04	118:36	0:00	0:00	0:00	243:35

ALL TIME CALCULATIONS IN MINUTES. Incidents with multiple apparatus responding calculate times based off EARLIEST times provided. Exception is the CALL LENGTH column, which calculates the difference between the earliest Dispatch time and latest In Service time. Only REVIEWED incidents included.